

Curriculum Vitae

Dan Marks

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PHP & MySQL • CSS • HTML • Project • Production • Photography • Technical • Management

NOTE: THIS CV IS LIMITED FOR SECURITY REASONS – Please contact me for a full CV.

Date Of Birth:

Address:

Telephone:

Email: dan@danmarks.co.uk

Employment: Self-Employed: Dan Marks Online And Event Management

Trustee of Charity - Kingswood Foundation Limited

A centre of excellence for aspiring young people within the Arts.

Personal Profile

Dan is a hard working organised individual dedicated to his work and responsibilities. Dan always works with a clear mind, willing to take on further training and skills and is an experienced problem solver. He works well both within a group and by himself and is eager to meet new people and gain further experience. Dan is a good communicator and prides himself in expressing his views in a clear and detailed manner. He lives at the fore front of computer technology and has in-depth computer skills and experience with many different platforms and scenarios. Dan is highly motivated and works calmly under pressure and deadlines.

Education

Sep 2009 – Current **Glamorgan Business School - University of Glamorgan**

BA [Hons] Event Management - Year 2

(Starting And Developing A New Enterprise Qualification Achieved in Year 1)

Sep 2007 – June 2009 **John Cabot Academy Sixth Form College**

A2 Information Communication Technology (A)

A2 Media Studies (A)

BTEC Certificate In Technical Theatre (Distinction)

A2 English Language (A)

Sep 2002 – June 2007 **John Cabot Academy Secondary School**

Level 2 Award In Digital Application (A*)

GCSE Media Studies (A*)

GCSE English Literature (A*)

GCSE English Language (A)

GCSE Mathematics (A)

GCSE Biology (A)

GCSE Chemistry (A)

GCSE Food Technology (A)

British Airways Flag Award in German

GCSE Physics (B)

Training

February 2009 Health & Safety Awareness in the Entertainment Environment (Stage Electrics)

February 2008 PASMA Certificate Of Competence of Mobile Access Tower and Low Level (SGB)

Awards

October 2009 Philip Lawrence Award – Awarded for projects that improve the lives of others

April 2009 South Gloucestershire Volunteer of the Year Award 2009 (V Involved)

September 2008 V50 Award (V Involved – awarded for over 50 hours of Volunteer work)

Work History

Self Employed

Current

Production & Event Manager

Dan has worked on, and managed, a vast array of events from youth art festivals to theatre performances. His work has included the management of high profile events such as Jenson Button's Freedom of Frome and Youth 4 Youth Festivals 2008 & 2009. As production manager his roles have varied from crowd and safety management of over 3,000 capacity events to infrastructure, technical and finance management, managing large budgets and grants. Dan has also been responsible for marketing and sponsorship of festival events and booked acts such as Fightstar. His clients include Kingswood Foundation, Frome Council, Bristol City Council and Cirque Bijou.

August 2010 to

Glamorgan Conference Services

Current

Conference Assistant

Dan is part of the internal conference and events team at the University of Glamorgan. The team work on a wide range of events throughout the year from small team meetings to international conferences with over five hundred delegates. Dan's role has been to assist conference coordinators during and pre-event looking after booking facilities and delegate relations. During this time Dan has been trained within CABS, computerised booking software.

July 2009 & 2010

WOMAD Festival

Site Office Assistant

Dan was part of the site production team in Charlton Park looking after a site with over 40,000 festival goers. Based in the site office Dan took calls and radio communications for site problems and enquires as well as managing deliveries, communications, staff and site infrastructure.

Business Experience

Throughout his teenage years Dan has been self taught in the art of Web Design focusing on the skills of HTML, CSS, Java Script and Flash. During the last few months of 2007 Dan became self employed as a freelance Web Designer and worked on ecommerce development with clients including a local ticket shop. Dan specifically worked at high advanced level with PHP and SQL Relational Databases within the Lynx and Windows platform.

During 2007 Dan developed and built a database driven listings site specifically for music events within the Bristol area. During this time Dan appeared on local Star Radio, GWR FM and BBC Radio Bristol and Dan also appeared in the Bristol Evening Post regarding the development of the project. Towards the end of 2007 the site was becoming so popular it started reviewing and interviewing artists performing in Bristol. In his spare time Dan was, and still is, often seen in the press pit of venues such as the Carling Academy taking live stills of a range of artists from Primal Scream, McFly to The Script. The listing website joined forces with another company in the summer of 2008 and Dan became a shareholder at the age of 17. The company employed 5 full time staff and several freelancers, Dan recently took a step back from the company to work on his freelance web, photography and events work.

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Software Experience

Dan has advanced skills in the following software packages:

Adobe Dreamweaver CS4

Adobe Fireworks CS4

Adobe Flash CS4

Adobe Premier Pro

Adobe Photoshop

Cast Soft WYSIWYG

Microsoft Office 2007

Microsoft Project 2007

Sage Act

File Maker Pro

CABS

References

Please ask for a full CV to view references.